

SOUTH DAKOTA DEPARTMENT OF LABOR
GENERAL EDUCATION DEVELOPMENT
HIGH SCHOOL EQUIVALENCE
GED REQUEST for Certificate Transcript

700 Governors Drive
 Pierre, SD 57501-2291
 (605) 773-3101 - phone
 (605) 773-4211 - fax

INSTRUCTIONS IF YOU HAVE RECEIVED A SOUTH DAKOTA CERTIFICATE OF HIGH SCHOOL EQUIVALENCE AND NEED AN ADDITIONAL TRANSCRIPT OR THE OFFICIAL CERTIFICATE, YOU MUST COMPLETE AND RETURN THIS FORM TO THE ABOVE ADDRESS.

IF A SEARCH IS MADE AND NO RECORD IS FOUND, WE WILL CONTACT YOU.

WE CANNOT PROCESS YOUR REQUEST UNLESS YOU HAVE PROVIDED **ALL** OF THE INFORMATION REQUESTED ON THIS FORM

TO:	COST: \$5.00
GED OFFICE SOUTH DAKOTA DEPARTMENT OF LABOR 700 GOVERNORS DRIVE PIERRE, SD 57501-2291	<i>Send Cashiers Check or Money Order Made payable to SD Dept. of Labor</i>

DEAR STATE ADMINISTRATOR:

I TOOK THE GENERAL EDUCATION DEVELOPMENT (GED) TESTS

Testing Center:	Date:
-----------------	-------

Date of Birth:	Social Security Number:
----------------	-------------------------

My test was taken under the name of:

PLEASE SEND A TRANSCRIPT OF MY GED SCORES TO THE FOLLOWING:

Name

Address

City	State	Zip Code
------	-------	----------

Name

Address

City	State	Zip Code
------	-------	----------

Signature	Date
-----------	------

If applicant is under 18 years of age, parent **must** sign permission.

Parent Signature	Date
------------------	------

Certificates and Transcripts contain confidential information intended for the use of the individual or entity named. No report will be issued without the written permission of the recipient or recipient's parent if recipient is under 18 years of age.